

Institute of Hotel Management, Catering Technology and Applied Nutrition

P-16, Taratala Road, Kolkata - 700 088

E-TENDER NOTICE

E-tenders are invited from reputed companies for Operation and Maintenance of Students' Cafeteria at Institute of Hotel Management, Catering Technology and Applied Nutrition, Taratala Road, Kolkata 700 088.

Sr. No	Name of work	EMD	Cost of tender Document	
			Tender Cost	Online Processing Fees
01	Operation and Maintenance of Students' Cafeteria at IHM, Kolkata	Rs. 10,000/-	Rs.1,000/-	

Procedure for submission of E-tender

Interested tenderers who wish to participate should visit website www.tenderwizard.com/CTANIHM which is the ONLY website for bidding their offer. Further, the procedure is as follows:

1. Register your company in website www.tenderwizard.com/CTANIHM for obtaining a Login ID and Password.
2. Using the login ID, password and digital signature, enter the tender portal to download the tender document.
3. Pay EMD through DD and upload the scan copy in website.
4. Attach supporting documents first in "Document Library". Then attach them by selecting in particular tender.
5. Submit the tender. You will receive a system generated "Acknowledgement Copy" of tender submission.
6. Tenderer can change quoted rates any time before of closing date & time.

Tenderer must submit the offer before the online closing date & time. The website will automatically stop accepting the offer after online closing date and time.

E-Tendering Helpline no: 9073677150/151/152

For Support: For e-tendering queries kindly contact Mr. Bishal Roy
(helpline19tenderwizard@gmail.com) Mob- 09674758719, Mr. RISHI S C
(helpline8tenderwizard@gmail.com) Mob- 09674758726, Mr Siddhartha .S.Mondal
(helpline1tenderwizard@gmail.com) Mob- 09674758723, Mr. Binod Shaw
(helpline17tenderwizard@gmail.com) Mob- 09674758506

**INSTITUTE OF HOTEL MANAGEMENT, CATERING
TECHNOLOGY & APPLIED NUTRITION
P-16, TARATALA ROAD, KOLKATA 700 088**

01. General Guidelines

- a) The contract is for operating the Cafeteria at **IHM, KOLKATA**, for which premises shall be given to the successful tenderer on license. However, the cafeteria shall be operated under certain conditions which are stipulated hereinafter and in the terms and conditions of contract, i.e., Annexure I
- b) Each and every page of the bid must be signed by the Tenderer himself, if the tenderer is a proprietorship firm and in case of a partnership firm, by a partner. However, in such case, there must be an authorization from all the partners to the effect that the person signing the bid as a partner has been authorized to sign the bid document on behalf of all partners.
- c) If the tenderer is a Company, there must be a valid authorization from the competent authority/ Board resolution, authorizing the person to sign and file the bid on behalf of the Company.
- d) Any tender if found not signed on each page and without authorization may be rejected.
- e) The tenderer is not allowed to make additions/alterations in the tender paper. Such additions and alterations shall be at the tenderers own risk and shall render the tender to be summarily rejected. Conditional tenders shall not be accepted.
- f) The tenderer shall give his/her full permanent as well as temporary address (if different) in Annexure I and shall also furnish/attach proof thereof.
- g) The tenderer whose bid is accepted, shall submit a contract agreement on stamp paper [Rs.100/-] at its own cost, to be signed by both the parties.
- h) The monthly Licence Fee must be quoted in Indian rupees as per Annexure III. The base rate for Licence Fee should be Rs.7,500.00 + GST.
- i) The prices of all the items as per Annexure II to be quoted in INR inclusive of GST, which should be kept at minimum. For considering the H1 bidder as per Annexure III, the cost of the items as per Annexure II will also be considered.

02. Financial Obligations:

- i) Online payment of e-tender Cost to Tender Wizard
- ii) Online payment of Tender Cost of Rs.1,000 (Rupees One Thousand) only through Bank Transfer, as per bank details furnished below.
- iii) Payment of Earnest Money of Rs.10,000 (Rupees Ten Thousand) through bank transfer as per furnished bank details:

Name of Beneficiary - "INSTITUTE OF HOTEL MANAGEMENT, KOLKATA", payable at Kolkata , Bank Name - HDFC Bank, Branch – New Alipore, Account No. 50100189547716, IFSC Code – HDFC0000040,

- iv) A screenshot of successful transfer of amount towards Tender Cost and EMD as mentioned above, should be enclosed with the Technical Bids for verification from our end.
- v) The EMD of the unsuccessful tenderers will be refunded immediately after announcement of the successful vendor. It should be the responsibility of the unsuccessful tenderer to collect their EMD submitted through online along with the Technical Bid within 30 days from the date of declaration of the successful tenderer by giving an application in favour of the Principal, IHM, Kolkata, with a copy of transaction details. The successful tenderer will get back the amount of EMD soon after submission of Security Deposit amount.

03. Technical Document

Upload scanned copies of following documents through online on www.tenderwizard.com/CTANIHM within the stipulated date as mentioned above. Any technical bid not accompanied with such documents would be liable for rejection:

04. Enclosures:

- a. Income Tax Registration Certificate/PAN No.
- b. Firm/Company Registration Certificate.
- c. GST Registration Certificate/No.
- d. EPF Registration Certificate/Code No.
- e. ESI Registration Certificate/Code No.
- f. Other Statutory Registrations/Licenses, if any.
- g. Bank Solvency Certificate.
- h. Details/particulars of the firm submitting the bid in Annexure-I.
- i. Total number of outlets and details of outlets not exceeding five presently being run by the tenderer.
- j. Audited balance sheet and profit and loss accounts along with gross turnover and profit for the last three financial years.
- k. Authority/Resolution in favour of the person signing the bid on behalf of the firm submitting the tender.
- l. Online transaction of Rs.1,000 (Rupees one thousand) towards tender fees and a copy of the transaction slip should be attached.
- m. Online transaction of Rs.10,000 (Rupees ten thousand) only towards EMD as per bank details furnished. A copy of the transaction slip should be attached.
- n. Address proof.
- o. Copy of Aadhar Card of individual applicant/person signing the bid.
- p. Other documents as may be deemed necessary and as is required under any other provision of the bid document and not mentioned herein above.
- q. Submission of Annexure II, III, IV & V

05. Submission of Bid:

- a) The bid shall be submitted in two parts i.e Technical Bid and the Financial Bid in the following manner:
- b) The Technical bid as mentioned above should be submitted through online with scanned copies of all required documents.
- c) Tender Fee of Rs.1000/-(Rupees One Thousand) and EMD Rs.10,000.00 (Rupees Ten Thousand) are required to be paid through online only.
- d) The Financial bid shall contain the prices of items inclusive of GST mentioned in Annexure II and Licence Fee as per Annexure III.
- e) The tender will remain valid for 30 days from the date of opening. After submission of the bid, it shall be deemed that the tenderer has undertaken to keep its tender open for acceptance for the entire period of 30 days and will have no right to withdraw the same before expiry of the said period.

06. Opening of Bids:

- a) First of all, the Technical bids will be opened as per notification regarding schedule of opening of tenders [Technical and Financial bids] to be published at Institute's website www.ihmkol.org. The bids will be opened in front of authorized representative(s) of bidding parties and the Members of Tender Committee of the Institute. Thereafter, financial bids will be opened only those tenderers who qualify in Technical bids.
- b) The party, whose tender is accepted, will have to submit the DD for Security Deposit Amount to the Institute within 07 (seven) days on receipt of the contract letter and also require to sign an agreement within 07 days on receipt of the contract, failing which the Earnest Money deposited by the tenderer will be forfeited and the acceptance of its tender may be annulled at the discretion of the Institute.

07. Security Deposit:

- (a) The successful tenderer should deposit an amount of **Rs.50,000/- (Rupees Fifty Thousand)** through Demand Draft in favour of "Institute of Hotel Management, Kolkata", payable at Kolkata, as Security Deposit.
- (b) The Security Deposit is refundable without interest after successful completion of the contract.

- (c) The Security Deposit Amount will be forfeited for violation of any Rules & Regulation and the Terms & Conditions of the Contract Agreement during the period of the entire contract.

08. Evaluation Criteria for Bid Evaluation:

The vendor will be selected on the basis of highest bid given for License Fee as per Annexure II and lowest rates of majority of the listed items.

09. Acceptance/Non-acceptance of bids:

- a) The tenders that do not fulfil any of the above criteria or incomplete in any respect, are liable to be rejected.
- b) The Institute reserves the right to accept or reject any or all tenders without assigning any reasons thereof and the tenderer shall have no right, whatsoever, to challenge the same.

Signature of the Tenderer

Name_____

Name of the firm_____

Full Address & Telephone/Mobile No. _____

Annexure I

TERMS & CONDITIONS OF CONTRACT

Scope of Contract

1. The contract comprises the necessary arrangement of all raw materials required for the preparation of snacks besides the beverages, sweets, preparation of items mentioned in the menu, and serving the prepared articles to the customers, including provision of all materials, equipment for preparation and serving of the articles. This will also include transportation, cost of materials and labour. The contractor shall make his own arrangement for safe storage of materials and accommodation for its staff etc.

Duration of the contract:

2. The duration of contract will be for **one year** from the date of signing of the contract, first three months being the probation period and on satisfactory completion of the probation period, the contract will automatically be extended for rest of the year i.e. nine months. The contract may be extended for further two more years, on yearly basis, subject to satisfactory performance. Further extension of the contract, beyond three years, will not take place under any circumstances.

Licence Fee, Electricity Charges & Other Provisions for Licensed premises:

3. The quotation for Licence Fee should be given as per Annexure III. Base rate Rs.7,500.00 + GST.
4. In case of failure to pay the License fee within the stipulated time as aforesaid, the contractor shall be liable to pay a sum of Rs. 100/- per week over and above the License Fee on cumulative basis towards delay charges.
5. Besides, the contractor shall also be liable to pay the electricity charges on actual consumption basis to the office at the prevailing rates along with the payment of monthly Licence fee. For the purpose contractor must calculate total electrical consumption and inform the Institute's Authority well in advance for providing the meter according to the capacity. The electricity charges shall however, be subject to revision/change from time to time which shall be payable by the contractor as aforesaid at the then prevailing rates.
6. However in case of non-payment of electricity charges in time, the contractor shall be imposed with a penalty **@ 5% of total amount of electricity bill per month** of actual dues (to be rounded off) over and above the bill.
7. Non-payment of Licence fee and electricity charges within time shall be deemed to be a serious breach of the contract and may lead to termination of the contract at the discretion of the Institute.

8. The water charges will be inclusive of License Fees.
9. The contractor shall use the premises for the purpose only for which it has been allotted by the Institute under this contract. The use of the premises for other than mentioned above, will lead to the suspension/termination of the contract. He is also not allowed to play music. He must ensure that no intoxication, narcotics and other prohibited activities are going on in this Cafeteria.
10. The contractor shall not use the premises for residential purposes or for any other purposes (including vending of any item other than those for which permission has been given) without prior written permission of the Competent Authority. The contractor shall always use the premises in a prudent and careful manner.

Assignment & Subletting:

11. The contractor shall not assign the contract or any part thereof or any benefit or interest thereon or there-under to any other party without written consent of the Institute. The whole of the charge included in the contract shall be executed by the Contractor or his authorized competent representative(s). The contractor shall be responsible for the acts, defaults and neglects of its workmen, fully being deemed as those of the contractor itself.
11. If at any time, it is detected that the cafeteria has been sublet or assigned to any other entity by the contractor, the Institute would be at liberty to terminate the contract forthwith without giving any time to the contractor and further to take over the possession of the given premises and/or to hand over the same to any other party at its sole discretion. The entire business of the cafeteria shall be carried out in the name and at the behest of the contractor.
12. The contractor or his authorized/competent representative whose intimation would be provided in writing in advance to the Estate Office, shall at all times be available in the cafeteria and the business of the cafeteria shall not be carried out by any other person/ entity under any circumstances.
13. In normal course, the contractor or his authorized competent person should be available in the cafeteria. However if for any reason, the contractor is not in a position to be available in the cafeteria consecutively for more than 3 days, a prior permission will have to be obtained from the Office, failing which, it will be deemed that the contractor has violated an essential condition of the contract and the contractor may be dealt with in an appropriate manner for this default which may include adequate penalty at the discretion of the Institute.

Cafeteria Timing, Menu, Prices, Facilities and Services etc.

14. The cafeteria shall operate from 7.00 a.m. to 7:00 p.m.
15. The cafeteria shall operate on all five days of the week and there shall be no holiday under any circumstances, if so that should be done with the prior instructions/approval of the Competent Authority.

16. All items mentioned in Annexure-II must be available during the cafeteria working hours.
17. The prices in Annexure-II are supposed to remain static during the entire contract period and the contractor shall not be entitled to any compensation due to the fluctuation in the market rates of materials and labour. However, all modification in prices shall be in INR multiples.
18. Facility of Payment by credit, debit and Paytm cards, UPI should be made available.
19. All safety standards should be maintained. Appropriate fire extinguishers should be installed in accessible places and should be in working conditions. First aid measures should also be available for emergencies.
20. Small set of services/items for sale along with the price list should be prominently displayed in legible font. All items in price list should be made available to the customer.
21. The Contractor shall have to provide proper and smooth services to the customers to their satisfaction. Along with cash payment, the contractor shall provide the facilities of swipe payment and UPI based payment system. The contractor shall further display its VPA (virtual payment address) or Q-Code on the display board to enable the consumers make the payments via UPI App (BHIM or equivalent).
22. Any loss to the Campus residents with regard to the services provided by the contractor shall be the responsibility of contractor. The Institute shall be indemnified in this regard and shall not be a part of any legal proceedings thereto.
23. All the items prescribed as per the tender agreement should be made available at all times. Permission for any alteration, addition or deletion should be obtained from office along with the prices of respective items.

Liability of GST and Other Taxes

24. The contractor shall be absolutely liable for payment of GST to the respective department on items sold in the cafeteria. The Institute shall have no liability, whatsoever, in this regard and shall be deemed to be immune and indemnified in all respects.
25. The contractor shall further be liable to pay to the Institute GST at the rate applicable from time to time on the Licence fee payable by it. The GST shall be payable over and above the Licence Fee and the Office concerned shall for accounting purposes issue a Tax invoice/receipt with GSTIN to the vendor in confirmation thereof.
26. The contractor shall also be liable to pay all other taxes, levies and other legal payables that may be applied by the Government, local authorities and other competent forums from time to time.

27. The contractor shall not tamper with the trees, plants, shrubs hedges, lawns and flowers standing or maintained on or around the said cafeteria or in other places of the campus.
28. The contractor shall not make any addition or alteration to the building of the said shop/premises or tamper with the fittings or electrical installations therein, nor make any unauthorized constructions or extension to the electricity or water supply lines, without the specific written permission of the Licensor in this behalf.

Quality, hygiene & cleanliness:

29. The contractor shall maintain the quality in preparation of items, constant supply of drinking water (normal and cold) & availability of fresh items. There shall be no compromise in regard to quality and quantity of items to be sold in the Cafeteria. Maximum preparation of food items should be done in the site only to maintain the freshness.
30. The contractor must maintain hygiene in preparations and services of food items in the Cafeteria, storage of eatables and in keeping the floor, furniture, utensils, crockery, cutlery [own arrangements] absolutely neat and clean, so as to maintain the standards and aesthetic values in the Cafeteria. The contractor shall also have to make his own arrangements for safe storage of materials including the food items in appropriate temperature. Equipment and furniture required in the cafeteria should be arranged by the Licensee.
31. The premises should be kept well ventilated and well lit. No display/encroachment is allowed beyond the allotted areas of the premises.
32. Garbage and waste disposal should be done as per the institute norms. He should also take proper measures to control pests and rodents, cockroaches, lizards etc. regularly.
33. Old/stale and expired items (i.e. beyond expiry date) should not be stored in the Cafeteria.
34. Usage of plastic bags should be strictly avoided under any circumstances as per applicable Law and it is preferred to use paper bags/ paper plates/cups/etc.

Fuel for Cooking:

35. The Contractor shall use only the LPG/Induction at his/her own cost for cooking. No other kind of fuel is permissible. However, for special occasion, if any other fuel [other than LPG] is used, prior sanction from the Institute's Authority must be obtained.

Deployment of Workmen

36. The contractor shall employ only such persons for running the cafeteria who are careful, skilled, experienced in their trades, dutiful, sober, well behaved and rules compliant.

37. Worker(s) in the cafeteria shall be deployed after his/her deployment is cleared by the Office, and for this purpose, the contractor shall provide the details of them in the given format.
38. The contractor shall neither employ any child labour nor any worker who is below 18 years of age.
39. All the workers shall invariably carry their ID Cards (to be provided by the contractor at its own costs) and shall be produced to the security personnel and other Institutes authorities, whenever asked for.
40. The bearers for servicing in cafeteria will have to be provided uniforms by the contractor during the working hours at its own cost and they will be unfailingly required to wear in neat and tidy manner the uniforms during working hours.
41. The Contractor shall be absolutely responsible for strict adherence of discipline and good conduct by its workers.
42. The contractor shall be bound to remove any such worker and disallow him/her from entering into the Institute premises whom the Institute does not deem appropriate to continue within the Institute premises for administrative or any other reasons.
43. The contractor shall have absolute authority in regard to the engagement, disengagement, suspension, termination, retrenchment, dismissal and discharge etc. of its workmen and for all disciplinary actions against them. The contractor shall be responsible of master and servant relationship with its workmen and the Institute shall have no concern, whatsoever, with all the above mentioned matters.
44. The contractor shall be absolutely liable in regard to any dispute or other matters concerning its workmen which are initiated in any forum or court of law and shall further be liable to meet and discharge all the liabilities that may arise on account of its relationship with its worker from the decisions of any court including all liabilities as are thrust upon by virtue of the provisions of any labour law being in force at the time besides other statutory liabilities.
45. The contractor shall further be liable to make good the loss to the property of the Institute, if any that may be caused on account of any non-responsible action on the part of its workers, whether deliberate or otherwise.

Compliance of Statutory Obligations and Other Provisions

46. It is understood that a number of enactments and laws would apply to the contractor, which are supposed to be complied by the contractor in letter and spirit and in particular to laws relating to minimum wages to worker, employees compensation and Goods and Service Tax etc.
47. The tenderer is liable to obtain all statutory food related and other applicable license for operation of this cafeteria.

48. The contractor shall pay all such dues to the Institute within fifteen days from the receipt of letter issued by the Institute in this behalf failing which; the same would be recovered/realized from the contractor's security deposit.
49. The Institute shall be absolutely immune and deemed indemnified in all matters, claims, liabilities and legal consequences which relates to compliance of statutory provisions, rules and regulations, orders and directions of Govt. authorities/ municipal corporation/courts/forum etc. as well as the provisions of this contract agreement. In case, the Institute is put to bear any liability for lapses on the part of the contractor or for its illegal actions, the Institute would have the right to realize from the contractor all dues if those are in financial terms, and on other matters, in appropriate manner as it deems appropriate including adopting legal recourse.
50. The contractor would comply with all guidelines/instructions issued by the authorities concerning the security/safety issues and Institute discipline.
51. The Contractor shall ensure that it and its employees' do not adversely affect the peaceful and congenial atmosphere of the Institute's premises.
52. If at any time, due to any reasons as mentioned in the foregoing clauses or otherwise, any short fall is caused to the security deposit money, the contractor shall be liable to make good such short fall within fifteen days of the receipt of notice in this behalf, through another FDR deposit as aforesaid.
53. In case of, in which under no clause(s) of this contract, the contractor shall have rendered himself liable to pay compensation amounting to the whole of his Security Deposit, the Principal shall have the power to adopt the following course as may be deemed by him best suited to the institute. To rescind the contract (of which decision, notice in writing to the contractor by him through competent authority, shall be conclusive evidence) in which case, the security deposit of the contractor shall stand forfeited and be absolutely at the disposal of the institute. Besides, for the recovery of any amount in excess of the security money, the Institute shall be at liberty to adopt such legal recourse, as it may deem appropriate at the time.
54. If the contractor breaches any terms and conditions of the agreement which is deemed to be serious by the Institute, its security deposit may be forfeited and/or he/she will be asked to vacate the premises within 24 hours.

Complaint Mechanism

55. The contractor shall maintain a complaint book in the cafeteria wherein the consumers may register their complaints. The complaint book shall be produced every month on the first working day before the Office through the Office In-charge for necessary action.
56. The complaints shall be removed or dealt with by the contractor on priority basis on issues that concern the contractor and a compliance report thereon, shall be submitted to the Office along with the production of complaint book.

57. The contractor shall be liable to be penalized or fined in cases of defaults and negligence on its part or for complaints in the manner provided hereafter at the discretion of the Institute and/or at the behest of the competent authority. Such penalty or fines shall be imposed through the Officer In-charge according to the nature of the complaints. The first penalty in such case would be to the tune of Rs. 1000/-, for the second time Rs. 2000/-, and the third time Rs.5000/-,.
58. However if the complaints of identical nature still persist, the Institute would be at liberty to terminate the contract forthwith without giving any more notices.

Termination of contract:

59. Either party may terminate the contract by giving 30 days' notice to the other party without assigning any reasons, whatsoever.
60. The contract may be terminated in terms of any provisions stipulated elsewhere in the contract.
61. Once the contract is terminated or comes to an end by efflux of time, the contractor shall handover the vacant possession of the licensed premises within 24 hours to the Institute's Authority.
62. The Institute shall further be within its absolute rights to enter the premises and assume absolute possession of the premises licensed under this contract from the contractor and the same shall not be subject to challenge. All the goods belonging to the contractor in such circumstances shall be deemed forfeited there-from and may be sold or put to auction at the discretion of the Institute.

Jurisdiction

63. All matters and disputes under this contract shall be subject to the jurisdiction of Honourable High Court, Kolkata only.

Force Majeure:

64. Neither IHM, Kolkata nor the agency shall be considered in breach of this Contract to the extent that the performance of their respective obligations is prevented by an ACT / EVENT of Force Majeure (Natural calamities, Earth quake, Act of God etc) that arises after the effective date.

Visit to the Institute:

65. It is the responsibility of the tenderer to visit the Institute to understand all pros and cons before submission of the bids.

Signature of the Bidder

Annexure II

SL NO	ITEMS	QUANTITY	PRICE
1	Tea	100 ml	
2	Black tea	100 ml	
3	Coffee	100 ml	
4	Black coffee	100 ml	
5	Lassi	200 ml	
6	Cold Coffee with Ice Cream	200 ml	
7	Lemonade	200 ml	
8	Masala Cold Drink	200 ml	
9	Cold drink (all popular brands of Coca-Cola, Pepsi & Amul)	200 ml	
10	Tomato Cheese Sandwich	Per Plate	
11	Egg Cheese Sandwich	Per Plate	
12	Cheese sandwich	Per Plate	
13	Butter Toast	Per Plate	
14	Bread Omelette	Per Plate	
15	Boiled Egg	Per piece	
16	Chicken Patties	Per Piece	
17	Veg Patties	Per Piece	
18	Veg Sandwich	Per Piece	
19	Veg Momos	4 pieces	
20	Kathi Roll – Chicken/Double Egg	Per Piece	
21	Veg roll	Per piece	
22	Paneer roll	Per piece	
23	French fries	120 gram	
24	Veg burger	Per piece	
25	Maggi (veg)	Rs. 10/- pckt.	
26	Special maggi fry	Rs. 10/- pckt.	
27	Egg Maggi	Rs 10/- pckt.	
28	Third Party packaged items like chips (lays, uncle chips, haldiram etc.)	As mentioned in the Packet	As per MRP
29	Poori Bhaji	4 Pieces/plate	
30	Samosa	Per piece	
31	Kachori Aludum	4 Pieces/plate	
32	Chhole Bature	2 Pieces/Plate	
33	Pav Bhaji	Per Plate	
34	Pasta	Per Plate	
35	Stuff Parathas	Per Piece	
36	Vada Pao	Per Plate	
37	Assorted Pastries	Per Piece	
38	Buns,	Per Piece	
39	Rasgolla / Gulabjamun	Per Piece	

The rates of all items should be inclusive of GST.

Annexure III

Particulars	Quoted Rates
Monthly Licence Fee	
GST (%)	
Total Licence Fee	

Annexure IV

List of Major Clients, including Govt. Organizations / Academic Institutions

Sl. No	Name of Client with Contact Details	Executed Job	
		From	Till
1			
2			
3			
4			
5			

Note:- Please furnish at least two references of senior executives as under:-

Sl No	Name with Designation	Name of Company/ Firm & Address	Landline No.	Mobile No.	E-Mail ID
1.					
2					

Copies of relevant documents are to be enclosed in support of above information. Also provide list of ongoing projects along with copies of work orders /completion certificates.

Turnover during the last three years

Sl No.	Year	Turnover in Rupees (in words and Figures)	Copy Enclosed/Not Enclosed
1	2021-2022		
2	2020-2021		
3	2019-2020		

Please enclose documentary evidence for above facts, duly verified by the Chartered Accountant (CA). Copies of relevant documents are to be enclosed in support of above information.

Undertaking

(a) I hereby certify that all the information furnished above are true to the best of my knowledge. I have no objection to Institute verifying any or all the information furnished in this document with the concerned authorities, if necessary.

(b) I also certify that, I have understood the complete scope of work; all terms and conditions indicated in the tender document and completely accept all of them.

(c) I also certify that, all employees enrolled are police verified.

Seal & Signature of the authorized signatory of the agency

Annexure "V"

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER

(To be executed & attested by Public Notary / Executive Magistrate on Rs10/- non judicial Stamp paper by the Tenderer)

I / We _____(Tenderer) hereby declare that the Tenderer namely

M/s _____ has not been blacklisted or debarred in the past by Union / State Government or any Organization from taking part in Government tenders in India and has no litigation in any of the Court(s).

(Or)

I / We _____(Tenderer) hereby declare that the Tenderer namely

M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years from _____ to _____. The period is over on _____ and now the firm / company is entitled to take part in Government tenders.

In case the above information found false, I / we are fully aware that the tender / contract will be rejected/cancelled by Principal, IHM, Kolkata and EMD / Performance Security shall be forfeited.

In addition to the above, Principal, IHM, Kolkata will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name _____

Address _____

Seal & Signature of the authorized signatory

