

**INSTITUTE OF HOTEL MANAGEMENT**  
**CATERING TECHNOLOGY & APPLIED NUTRITION**  
P-16, TARATALA ROAD, KOLKATA-700088

Ref No: CT/AD-4(1)/22-23/ 2396

Dated:01/02/2023

**Examination Cell**

**SPECIAL CHANCE FOR SEMESTER- IV-RE-APPEAR EXAMINATION-2023**

Those students who have not appeared in ODD SEM Examinations (SEM-III) 2022-23 due to genuine reason and who are going to be out of system during academic session 2022-23, they are allowed to fill up form for B.SC Semester-IV special examination which will be scheduled to be held from 24<sup>th</sup> April 2023. Students those have re-appear in midterm/End-Term (Practical) exams may also be provided opportunity in this special provision.

Eligible students need to pay ₹1000/- as one-time fee along with ₹300/-(Theory)/ ₹500/-(Practical)/ ₹300/- for midterm examination to the institute.

Last date of submission form to the Institute is **24/03/2023**. Examination form can be submitted online and offline mode as per the instruction as follows:

**The below steps will be followed during online form fill up:**

- Step-1 → Download the form (Available on the website i.e. ihmkol.org > Exam cell (01-02-2023).
- Step-2 → Fill up the form properly (**Preferably black ink**).
- Step-3 → Requisite payment to be paid through online payment gateway as given below.
- Step-4 → Scan all the documents (including payment receipt) **in PDF format only**.
- Step -5 → Send the attachment to: **ihmexamcell@gmail.com**

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**Link for Online Payment Gateway:**

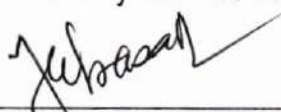
www.ihmkol.org ---- Pay Your Re-Appear Fees Online

OR

URL: <https://eazypay.icicibank.com/eazypayLink?P1=U/tlpfa5w1Xy2xOBgUCH3w==>

**Guidelines for filling up forms:**

1. Only eligible candidates can fill the special examination form as stated above. No other candidates are allowed to appear in this special examination.
2. Examination form should be filled up before stipulated time. No forms will be entertained after the due date **i.e. 24/03/2023**.
3. In the form both Mid Term and End term must be marked clearly and a fee of Rs. 300/-(Theory) and Rs. 500/-(Practical) shall pay for each exam (Mid-Term and End-Term Examination separately).
4. In case of online form only PDF format will be accepted.
5. For any clarification feel free to contact in examination cell.



**ASHOK KUMAR PRASAD**  
**PRINCIPAL IN-CHARGE**



7. Give details of examination and related fees paid: Examination Fee .....  
Total Fee .....

8. a) Certified that the name as written above by me is correct.  
b) I hereby declare that the statements made in the application are true to the best of my knowledge and belief.  
c) **Certified that I have read and understood the Examination Rules of the National Council.**

Date: \_\_\_\_\_

(Signature of the candidate)

### CERTIFICATE BY PRINCIPAL

1. Certified that admission to the semester was granted as per NCHM&CT Rules.
2. Certified that Mr./Ms. \_\_\_\_\_ is/was a bonafide full time student of this institution and has satisfactorily completed the prescribed course of studies as laid down by the Council.
3. Certified that Examination Rules have been explained to the candidate and undertaking obtained for having understood the same.
4. Certified that Admit Card for the Examination will be issued to the candidate only after satisfying that he/she fulfils the attendance requirements as laid down in Examination Rules of National Council for Hotel Management.
5. Certified that the following fee of the candidate is included in the amount of Rs. \_\_\_\_\_ remitted to the Council through RTGS vide UTR/IMPS No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of National Council for Hotel Management & Catering Technology (mandate form attached).

Examination Fee: Rs.....

Total Fee: Rs.....

Date: \_\_\_\_\_

Principal's signature with office seal

### FOR NCHMCT USE

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| Fee received<br>1.Exam Fee: Rs. _____<br>2.Late Fee: Rs. _____<br>Total Fee Rs. _____<br><br>Dealing Assistant | Examination particulars<br>Checked & Verified<br><br>Executive Officer (S) | Examination Hall<br>Admission ticket issued.<br><br>Assistant Director (T) |
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