


PROCEDURE TO HANDLE MISCONDUCTS IN HOSTEL

In order to maintain discipline in hostel, institute has decided following under mentioned guidelines will be implied. This guidelines are extremely important to grow general awareness among the students, and will help them to realize importance of disciplined life style to create a successful professional life in future.

Late entry to institute after scheduled time	<ul style="list-style-type: none">• On first occasion a fine of Rs.500/- will be imposed and their parents/guardians will be informed about that.• Second time a fine of Rs.1000/- will be imposed and their parents/guardians will be called to the institute.• Next time the student will be expelled from hostel
Staying back in hostel room during class hours without permission	<ul style="list-style-type: none">• On first occasion a fine of Rs.500/- will be imposed and their parents will be informed about that.• Second time a fine of Rs.1000/- will be imposed and their parents/guardians will be called to the institute.• Next time the student will be expelled from hostel
Unhygienic room condition	<ul style="list-style-type: none">• A fine of Rs.300/- will be imposed to each room mates.
Dirty public place in hostel	Hostellers are request to keep the area clean with the help of authority and their fellow mates. Such incidents should be reported immediately to the authorities <ul style="list-style-type: none">• For Dirty corridors and washrooms all the member of the floor will be fine Rs. 100/ -• Rs.50/- will be the fine amount for dirty staircase to all the residents of that building
Using unauthorised electric gadgets	<ul style="list-style-type: none">• On first occasion a fine of Rs.500/- will be imposed.• Next time the student will be expelled from hostel
Smoking in hostel and campus (except notified area)	<ul style="list-style-type: none">• On first occasion a fine of Rs.500/- will be imposed and their parents/guardian will be informed about that.• Next time the student will be expelled from hostel
Drinking or keeping alcohol and drugs	<ul style="list-style-type: none">• Student will be expelled from hostel
Ragging	<ul style="list-style-type: none">• Student will be rusticated from the institute and Police complaints will be lodged.
Misbehaving/abusing seniors and staffs	<ul style="list-style-type: none">• Student will be expelled from hostel
Misbehaving/abusing fellow batch mates	<ul style="list-style-type: none">• Student will be expelled from hostel
Dress code in hostel and campus after class hours	<ul style="list-style-type: none">• It is expected that students will be wearing decent dresses while they are inside the campus.• However vest, gym vest and shorts (above knee length) is not allowed outside of the hostel.
Wastage of food	<ul style="list-style-type: none">• A fine of Rs.100/- will be imposed

Institute has the complete authority to take final decisions on such misconducts, which may vary from the above mentioned table after considering the seriousness and effect of the incident.


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Principal I/C

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Ravi Raj
Hostel Warden