INSTITUTE OF HOTEL MANAGEMENT

CATERING TECHNOLOGY & APPLIED NUTRITION P-16, TARATALA ROAD, KOLKATA-700088

Ref No: CT/AD-4(1)/23-24/6 58

Dated: 13/06/2023

Examination Cell

SUPPLEMENTARY EXAMINATION FOR SEMESTER- VI (RE-APPEAR) 2023

Those students who have cleared all papers of SEM-I,II,III/IV/V and have no backlogs in these semester, are allowed to appear in Semester VI Supplementary Examination which will be scheduled to be held from 24-07-2023. In other words, students having backlogs in semester VI only would be allowed to appear in this examination.

Eligible students need to pay ₹1000/- as one-time fee along with ₹300/-(Theory)/ ₹500/-(Practical)/ ₹300/- for midterm examination to the institute.

Last date of submission form to the Institute is <u>16/06/2023</u>. Examination form can be submitted online OR offline mode as per the instruction as follows:

The below steps will be followed during online form fill up:

Step-1	Download the form (Available on the website i.e. ihmkol.org > Exam cell (13-06-2023).
Step-2	Fill up the form properly (Preferably black ink).
Step-3	Requisite payment to be paid through online payment gateway as given below.
Step-4	Scan all the documents (including payment receipt) in PDF format only.
Step -5	Send the attachment to: ihmexamcell@gmail.com
	Link for Online Payment Gateway:

www.ihmkol.org ---- Pay Your Re-Appear Fees Online

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URL: https://eazypay.icicibank.com/eazypayLink?P1=U/tlpfa5w1Xy2xOBgUCH3w==

Guidelines for filling up forms:

- 1. Only eligible candidates can fill the Supplementary Examination form of Semester VI as stated above. **No other candidates are allowed to appear in this special examination**.
- 2. Examination form should be filled up before stipulated time. No forms will be entertained after the due date <u>i.e. 16/06/2023</u>.
- 3. In the form both Mid Term and End term must be marked clearly and a fee of Rs. 300/- (Theory) and Rs. 500/-(Practical) shall pay for each exam (Mid-Term and End-Term Examination separately).
- 4. Those who are willing to change their exam center to other ihm, can submit Change of Centre form along with examination form. Please note change of center fees will be @500/-.
- 5. In case of online form only PDF format will be accepted.
- 6. For any clarification feel free to contact in examination cell.

ASHOK KUMAR PRASAD PRINCIPAL IN-CHARGE