

**INSTITUTE OF HOTEL MANAGEMENT**  
**CATERING TECHNOLOGY & APPLIED NUTRITION**  
P-16, TARATALA ROAD, KOLKATA-700088

Ref No: CT/AD-4(1)/23-24/ 851

Dated:11/07/2023

**Most Urgent**

**Guidelines for conduct of B.Sc. (HHA) Short Semester I&II Special Provision Examination-2023.**

As per direction of NCHMCT the following guidelines are being issued:

- 1) The Detainee students of **B.Sc. (HHA) Semester-I, registered in short semester must appear in the Short Semester I & II- Special provision examination starting from 01-08-2023.** Nchmct will not conduct any other examination under special provision for ongoing batch.
- 2) The Detainee students of **B.Sc. (HHA) Semester-II, registered in Short Semester will be allowed to appear in the Short Semester-II- Special Provision Examination starting from-01-08-2023.** Nchmct will not conduct any other examination under special provision for ongoing batch.
- 3) The last date of from submission of short semester I&II- Special Provision Examination form for all eligible students is **14-07-2023**. No forms will be accepted thereafter.
- 4) Change of Centre is not applicable under special provision examination.

All concerned students are advised to fill up form accordingly.



ASHOK KUMAR PRASAD  
PRINCIPAL IN-CHARGE

Enclose:

- 1) NCHMCT circular dated. 10-07-2023.
- 2) Examination form of Semester I & II.
- 3) Date sheet for Special Provision Examination (Semester I & II).



# राष्ट्रीय होटल प्रबन्ध एवं केटरिंग टेक्नोलॉजी परिषद

(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)

NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY  
(An Autonomous Body under Ministry of Tourism, Govt. of India)

ए-34, सेक्टर 62, नोएडा - 201309 (प्रदेश उत्तर)

A-34, Sector 62, NOIDA - 201309 (Uttar Pradesh)

टैलि/Tel: 0120-2590600-623 ईमेल-/e-mail : dirs-nchm@nic.in वेबसाइट/Website: www.nchm.nic.in / www.nchm.gov.in



E-file: No. NCHM-20213/11/2021-STUDIES

Dated: 10.07.2023

To,  
Principal  
All affiliated IHMs

Sir/ Madam,

Subject: Guidelines for conduct of B.Sc. (HHA) Short Semester I & II Special Provision Examination.

Comprehensive reframing of examination rules for students enrolled with old syllabus has been implemented by NCHMCT via its letter dated 30.06.23.

In the bonafide interest of students registered in the Short Semester of B.Sc. (HHA) Semester I & II, the following guidelines are being issued:

1. The Detainee students of B.Sc. (HHA) Semester I, registered in Short Semester must appear in the Short Semester I & II – Special Provision Examination starting from 01.08.23, Tuesday. NCHMCT will not conduct any other examination under special provision for the ongoing batches.
2. The Detainee students of B.Sc. (HHA) Semester II, registered in Short Semester will be allowed to appear in the Short Semester II - Special Provision Examination starting from 01.08.23, Tuesday. NCHMCT will not conduct any other examination under special provision for the ongoing batches.
3. The last date for form submission of Short Semester I & II – Special Provision Examination for all eligible students is 14.07.23, Friday. The institute must send the details of these students in the prescribed Excel Sheet format by 17.07.23, Monday.
4. Change of Center is not applicable under Short Semester Special Provision Examination.

Institutes are advised to act accordingly.



Yours sincerely,

Satvir Singh  
Director (Studies)



9. Give details of examination and related fees paid: Examination Fee .....  
 Late Fee (if any) .....  
**Total Fee** .....
10. a) Certified that the name as written above by me is correct.  
 b) I hereby declare that the statements made in the application are true to the best of my knowledge and belief.  
 c) **Certified that I have read and understood the Examination Rules of the National Council.**

Date: \_\_\_\_\_

(Signature of the candidate)

**CERTIFICATE BY PRINCIPAL**

1. Certified that admission to the semester was granted as per NCHM&CT Rules.
2. Certified that Mr./Ms. \_\_\_\_\_ is/was a bonafide full time student of this institution and has satisfactorily completed the prescribed course of studies as laid down by the Council.
3. Certified that Examination Rules have been explained to the candidate and undertaking obtained for having understood the same.
4. Certified that Admit Card for the Examination will be issued to the candidate only after satisfying that he/she fulfils the attendance requirements as laid down in Examination Rules of National Council for Hotel Management (mandate form attached).
5. Certified that the following fee of the candidate is included in the amount of Rs. \_\_\_\_\_ remitted to the Council through RTGS vide UTR/IMPS No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of National Council for Hotel Management & Catering Technology (mandate form attached).

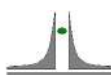
Examination Fee Rs.....  
 Late Fee (if any) Rs.....  
 Total Fee Rs.....

Date: \_\_\_\_\_

Principal's signature with office seal

**FOR NCHM&CT USE**

Fee received 1.Exam Fee: Rs. _____ 2.Late Fee: Rs. _____ Total Fee Rs. _____  Dealing Assistant	Examination particulars Checked & Verified   Executive Officer (S)	Examination Hall Admission ticket issued.   Assistant Director (T)
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9. Give details of examination and related fees paid: Examination Fee .....  
 Late Fee (if any) .....  
**Total Fee** .....
10. a) Certified that the name as written above by me is correct.  
 b) I hereby declare that the statements made in the application are true to the best of my knowledge and belief.  
 c) **Certified that I have read and understood the Examination Rules of the National Council.**

Date: \_\_\_\_\_ (Signature of the candidate)

**CERTIFICATE BY PRINCIPAL**

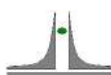
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 Late Fee (if any) Rs.....  
 Total Fee Rs.....

Date: \_\_\_\_\_ Principal's signature with office seal

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**राष्ट्रीय होटल प्रबन्ध एवं कटरिंग टेक्नोलॉजी परिषद्**  
(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)  
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(An Autonomous Body under Ministry of Tourism, Govt. of India)  
A-34, SECTOR-62, NOIDA - 201309 (Uttar Pradesh)  
e-mail: dirs-nchm@nic.in

**DATE SHEET**

**3-YEAR B.SC. (HHA) SHORT SEMESTER-I**

**SPECIAL PROVISION EXAMINATION**

(FOR DETAINEE CANDIDATES ONLY - NCHM COMPONENTS)

Date & Day	Subject Code	Subject	Duration	From	To
01.08.2023 TUESDAY	BHM111	FOUNDATION COURSE IN FOOD PRODUCTION-I	03 HRS.	09.30 AM	12.30 PM
02.08.2023 WEDNESDAY	BHM112	FOUNDATION COURSE IN FOOD & BEVERAGE SERVICE-I	03 HRS.	09.30 AM	12.30 PM
03.08.2023 THURSDAY	BHM113	FOUNDATION COURSE IN FRONT OFFICE-I	03 HRS.	09.30 AM	12.30 PM
04.08.2023 FRIDAY	BHM114	FOUNDATION COURSE IN ACCOMMODATION OPERATIONS-I	03 HRS.	09.30 AM	12.30 PM
<b>05.08.2023</b>	<b>SATURDAY</b>				
<b>06.08.2023</b>	<b>SUNDAY</b>				
07.08.2023 MONDAY	BHM106	HOTEL ENGINEERING	03 HRS.	09.30 AM	12.30 PM
08.08.2023 TUESDAY	BHM116	NUTRITION	03 HRS.	09.30 AM	12.30 PM
09.08.2023 WEDNESDAY	BHM105	APPLICATION OF COMPUTERS	02 HRS.	09.30 AM	11.30 AM

Dated: 10<sup>th</sup> JULY 2023



  
**SATVIR SINGH**  
**DIRECTOR (STUDIES)**

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**DATE SHEET**

**3-YEAR B.SC. (HHA) SHORT SEMESTER-II**

**SPECIAL PROVISION EXAMINATION**

(FOR DETAINEE CANDIDATES ONLY - NCHM COMPONENTS)

Date & Day	Subject Code	Subject	Duration	From	To
01.08.2023 TUESDAY	BHM151	FOUNDATION COURSE IN FOOD PRODUCTION - II	03 HRS.	02.00 PM	05.00 PM
02.08.2023 WEDNESDAY	BHM152	FOUNDATION COURSE IN FOOD & BEVERAGE SERVICE – II	03 HRS.	02.00 PM	05.00 PM
03.08.2023 THURSDAY	BHM153	FOUNDATION COURSE IN FRONT OFFICE-II	03 HRS.	02.00 PM	05.00 PM
04.08.2023 FRIDAY	BHM154	FOUNDATION COURSE IN ACCOMMODATION OPERATIONS-II	03 HRS.	02.00 PM	05.00 PM
<b>05.08.2023</b>	<b>SATURDAY</b>				
<b>06.08.2023</b>	<b>SUNDAY</b>				
07.08.2023 MONDAY	BHM108	ACCOUNTANCY	03 HRS.	02.00 PM	05.00 PM
08.08.2023 TUESDAY	BHM117	PRINCIPLES OF FOOD SCIENCE	03 HRS.	02.00 PM	05.00 PM
09.08.2023 WEDNESDAY	BHM109	COMMUNICATION	03 HRS.	02.00 PM	04.00 PM



**SATVIR SINGH**  
**DIRECTOR (STUDIES)**

Dated: 10<sup>th</sup> JULY 2023