

**INSTITUTE OF HOTEL MANAGEMENT**  
**CATERING TECHNOLOGY & APPLIED NUTRITION**  
**P-16, TARATALA ROAD, KOLKATA-700088**

Ref No: CT/AD-4(1)/23-24/1596

Dated:06/10/2023

**Examination Cell**

**SPECIAL ATTENTION: SEM III STUDENTS (ITR) - REVISED**

**TENTATIVE TERM END PRACTICAL EXAMINATION SCHEDULE-2023**

All B.Sc. in H&HA Sem III Regular and Reappear students of industrial training batch are hereby informed that the term end exam for ITR Presentation is scheduled for following dates.

DATE & DAY	TIME	NCHM ROLL NO.
21/11/2023, Tuesday	9.15 AM TO 01.00 PM	2241114046-2241114088
22/11/2023, Wednesday	9.15 AM TO 01.00 PM	2241114089-2241114131
23/11/2023, Thursday	9.15 AM TO 01.00 PM	2241114132-2241114176+ RE-APPEAR
24/11/2023, Friday	9.15 AM TO 01.00 PM	2241114001-2241114044

The list of supportive documents to be carried for the Exam.

1. Hard copy of Industrial Training Report
2. Original Training Certificate
3. Appraisals (PAFs) department wise
4. Log Book
5. Accolades / Appreciation / Guest comment card / Letters received if any
6. Self-declaration of No. of days of training done, which will be verified with the hotel concerned.

Exam will be conducted by PPT Presentation. Guideline are attached for PPT slides.

Students are instructed to be in proper uniform and grooming for the Exam.



**ASHOK KUMAR PRASAD**  
**HEAD OF DEPARTMENT**  
**&**  
**EXAMCELL IN-CHARGE**

## Guidelines for PPT Slide

- 2) A power point presentation of the same must be prepared as per guidelines given below:

Slide No.	Content	
Slide 1	Name, NCHMCT Roll No, Hotel Name, Session (2023 – 24), Training duration	
Slide 2	Introduction to the hotel	
Slide 3 – Food production	Tasks done	Skills developed
Slide 4 – Food & Beverage Service	Tasks done	Skills developed
Slide 5 -Housekeeping operations	Tasks done	Skills developed
Slide 6– Front office	Tasks done	Skills developed
Slide 7 - Ancillary Department	Tasks done	Skills developed
Slide 8	Observations	Suggestion
Slide 9	Accolades / Appreciation / Guest recognition received by students	
Slide 10	Conclusion	

The Slides 3 to 8 must be presented in a tabular form and no additional slides must be included.